

CCFC Formal Protocol

Guiding Principles

General Mission:

1. Provide leadership opportunities for young people around the United States.
2. Bring young people together to serve the community and save the environment in a fun and rewarding way.
3. Improve the overall water quality of the Chesapeake Bay and other watersheds around the world.

Short-Term Goals:

1. Collect 10,000 lbs of trash from the Rhode River Watershed.

Long-Term Goals:

1. Map the entire Rhode River watershed and eventually the entire Chesapeake Bay on GIS mapping.
2. Spread the CCFC model across the United States and become a common club in almost every high school near a large watershed.
3. Decrease Nitrogen concentrations in the Chesapeake Bay.

Plans and Future Activities:

1. I expect to meet our goal of collecting 10,000 pounds from the Rhode River Watershed by the 24th CCFC event and before July of 2018.
2. As CCFC expands, I expect the entire Rhode River watershed to be mapped on a GIS mapping system by 2019 as members become accustomed to the software and permission from the community is granted.

3. I expect to spread to at least 3 other schools by the end of 2018.

Organizational Structure:

Continuity and President Election:

1. The President will serve until his/her graduation.
2. A new President will be elected on the first Sunday in May of the current leader's senior year in high school.
3. The current president can provide one endorsement to his preferred candidate.
4. All members who have attended at least two events will have a vote.
5. All eligible members will meet the first Sunday of May to cast their votes.
6. Each eligible member can vote once and for one person.
7. The voting will be done with physical paper and pencil and a ballot box.
8. A non-biased supervisor will count the votes, and whichever member gets the most votes will become the president-elect of CCFC and will become President after the current president's graduation from high school.
9. If a tie in the presidential election occurs, the current President will choose between the two predominant candidates.
10. The new president will have to accept and perform the responsibilities described in "President's Duties" or face impeachment.
11. If members feel the president is not performing effectively (such as not holding enough events, not following the rules, not recruiting effectively, or otherwise making the

experience unenjoyable), an impeachment election can be summoned by a digital request (imessage) among all CCFC members.

12. The impeachment election is a simple “yes” or “no” vote, and the response that has the most votes will determine if the President is impeached or not.
13. If a tie occurs in the impeachment vote, the committee of officers (maximum of 5) will vote on the president’s fate.
14. If an impeachment occurs, the original election process will repeat, excluding the impeached president.

Officer Selection:

1. The maximum number of officers per CCFC branch is 5.
2. The current president may appoint one officer.
3. The other four officers are elected the Sunday after the Presidential election.
4. The election process is identical to that of the president but each eligible CCFC member puts four names on their ballot.
5. If an officer underperforms (low event attendance, poor leadership skills, unkind words or attitude, etc.) he may be impeached and replaced just like the president.

Presidential Responsibilities:

1. Plan events.
2. Properly prepare and execute events:
 - a. Ensure there are enough boats, gloves, PFDs, trash bags for every member before event.
 - b. Ensure a medkit is present before every event and follow all rules strictly.

- c. Brief the members before each event stating where they will go, the groups, and the rules.
 - d. Ensure every member gets into the water safely.
 - e. Control the timer and take video and pictures during each event.
 - f. Ensure all other members are following the rules.
 - g. Operate barge for trash collection.
 - h. Order trash weighing.
 - i. Write down trash weights for each group and add them up.
 - j. Distribute T-Shirts or hats to the winning group.
 - k. Ensure everything is put away properly (gloves, paddles, boats, trashbags, scale, PFD's).
 - l. Update social media and website.
 - m. Take collected trash to an official state-run dump.
3. Ensure longevity of CCFC by recruiting younger members and expanding to other schools and watersheds.
 4. Elect officers and overall make sure the branch runs smoothly.
 5. Invest all donations into the CCFC organization.
 6. Call or email Founder Robert Rutkai any time with questions or concerns.

cleancreeksfc@gmail.com

Safety Rules / Protocols:

Competition Rules:

1. No bricks or organic matter such as wood or fruit can be collected.
2. All liquids, mud, and dirt must be emptied from collected containers, unless full chemical containers like bleach or gasoline are found.
3. No flipping fellow CCFC members
4. Do not go past 6 feet of the high tide line on shore. (About six steps past the highest point the water goes).
5. No trash can be collected after the timer goes unless trash is dropped on the journey back.
6. Avoid ripping the trash bags by not overfilling.

Safety rules:

1. Every member must turn in a signed safety waiver.
2. Every member must wear shoes as well as gloves at all times during an event except when starting or stopping a timer or recording video.
3. Every member must have a PFD on the boat within reach. Any members who can't swim must wear the PFD with no exceptions.
4. If a piece of trash is too heavy for two members to lift easily, it must be left behind.
5. A medical kit supplied with Hydrogen Peroxide and bandages must be present at every event and its location must be known by every member.
6. Cleaning events may be held when air temperatures exceed at least 63 degrees Fahrenheit.
7. Members should stay in sight of others or at the very least inform their fellow members to which area they are paddling. All members must leave the launch site and cleanup site together.

8. In case of an emergency, a motorized boat should be present for rescue missions.

Equipment Rules:

1. Every paddle must be returned to the launch area.
2. When cleaning, the paddle must stay within 4 feet of the vessel and never float freely in the water.
3. Paddles may not be used for digging, prying, hitting, or any other action that may cause damage.
4. If a piece of trash seems too heavy for a kayak or paddleboard to handle without damage, a motorized boat must be used to transport it.
5. Never slam heavy or sharp pieces of trash into a kayak, barge, or paddle board. Gently place it and use bags whenever possible.
6. Never rest the paddle boards on their fins. If any weight is applied the fin can easily snap, ruining the paddle board.
7. All paddles and other boats need to be hosed off and put away properly after every event.
8. Use common sense and respect the equipment as if it were your own.

Cleanup Protocol:

1. Every launch area must have access to the water, an industrial-rated hang or postal scale, over 5 kayaks and/or paddle boards, a hose, a bathroom or port-a-potty, and a medical kit.
2. Members must arrive within 10 minutes of the stated time or else they may be excluded from participation.
3. Every event must begin with a briefing done by the leader describing where members will go, the groups, and a review of safety, equipment, and competition rules.

4. Next, every member will be issued a life jacket, gloves, trash bags, and shoes if they don't have their own.
5. Every member will take a kayak or paddleboard from storage and enter the water. They will remain near the launch site until every member is in the water.
6. Members will go together to the cleanup location.
7. All members will begin cleaning when the leader starts the two hour timer.
8. Following safety, equipment, and competition rules, all members will collect trash into bags and drop trash into a centralized barge or back at the launch site.
9. After the timer sounds, every member needs to stop cleaning and return to the launch site.
10. All members will leave the cleaning area together.
11. At the launch site members will work together to quickly put their kayaks and paddle boards back in storage quickly. Members will also return their PFDs, extra trash bags, and gloves to designated piles.
12. At the launch site each group will separate their trash into their own pile. Each group will weigh all their trash, nominating one member within the group to record and add up weights.
13. After every group weighs and records the trash, scores will be compared and a winning group announced.
14. All members will work together to transport weighed trash into a trailer or back of a pickup truck to be taken to the dump by the leader.
15. Pictures of everyone with the trash should be taken at this point as well as throughout the event if possible.

16. Each member of the winning group will receive a CCFC T-shirt or hat of their choice.

(long sleeve, short sleeve, size, color, etc.)

17. Members will help put away remaining items such as life jackets, gloves, trash bags, and chairs.

18. Everyone leaves.

19. Leader updates social medias and website cleancreeksfc.com

GIS Mapping:

1. Visit <http://content.yardmap.org/>

2. Make an account with your first name (last initial if necessary) and ending with CCFC.

Ex: RobCCFC.

3. Watch the tutorial.

4. Start by mapping your own home.

5. Widespread mapping of the Rhode River Watershed will occur in the fall. (More info and rules coming soon)

Use of Funds

1. Clean Creeks Football Club accepts donations from members, interested property owners in the area, and other organizations.

2. Donations will always be used to advance Clean Creeks Football Club and environmental cleanup. Funds may be used for shirts, hats, sweatshirts, kayaks, paddles, paddle boards, trash bags, gloves, or scales. Funds may also be used for promotion, including event fees. Transportation costs may also be covered through donations.

3. All donations may be accepted here: <https://www.gofundme.com/cleancreeksfc>
4. The following actions will be taken to prevent, investigate, and punish the embezzlement of CCFC funds.
 - a. CCFC considers embezzlement or otherwise inappropriate use of CCFC funds, especially those provided by donors, unlikely but nevertheless unacceptable.
 - b. All receipts of purchase using CCFC funds must go to founder Rob Rutkai for review.
 - c. If a member is suspected of embezzlement, officers will investigate and then vote to determine whether or not that member truly embezzled funds.
 - d. Members guilty of embezzlement will be permanently excluded from all CCFC activities.
 - e. Appropriate measures will be taken to try to recoup lost funds.